

UNIVERSITY OF CALGARY
DEPARTMENT OF ART

COURSE OUTLINE

**Museum and Heritage Studies (MHST) 331 Lecture 1
Collections and Exhibitions in Museum
and Heritage Institutions**

Winter 2016

T,R 09:30 - 10:45; EDC 252

Instructor: Michele Hardy, PhD
Office Location: TFDL 530e
Office Phone: 403-220-4137
E-Mail: mhardy@ucalgary.ca
Web Page: n/a
Office Hours: By appointment

Course Description

Examines the nature of collecting, curating, exhibiting and interpreting material and non-material culture in museums and heritage institutions.

This course develops many of the topics introduced in MHST 201, particularly those related to museum collections and exhibitions. It will introduce students to the practical and theoretical issues related to acquisitions, collections management, conservation, exhibitions and interpretation.

Notes: Students may be required to attend an off-campus event during class time and may be responsible for transportation and entrance fees.

Prerequisites &/or Co-requisites

Museum and Heritage Studies 201.

Objectives of the Course

- to enhance the understanding of contemporary museums and heritage institutions
- to examine some of the key roles museums play particularly with respect to the preservation and interpretation of cultural memory
- to connect the theory and practice of Museums and Heritage Studies

Textbooks and Readings

There are no assigned textbooks for this class. Because the field of MHST is constantly evolving, many readings will be drawn from online sources. A full list of readings with links will be available the first week of class.

Assignments and Evaluation

Due Date	Assignment	Weight
February 9, 2016	Cataloguing Assignment	10%

February 25, 2016	Quiz	25%
March 31, 2016	Term Paper (8-10 pages)	30%
Throughout the term	Participation (attendance, effort, preparedness, discussions and professionalism)	10%
Final Exam Period	Final Exam (Registrar-scheduled)	25%
Total		100%

**Further details about the assignments will be discussed in class.

Participation: As much as possible, MHST 331 will be taught as a seminar. It is critical, therefore, that students have readings completed in advance and be ready to discuss them. Students will be asked to prepare questions based on the readings and lead class discussion (a list of assigned discussants will be prepared). Students will also be asked to review selected exhibitions, films and news items, sharing their thoughts with the class. 331 will include a number of workshops utilizing collections and expertise from across the University and the city of Calgary. In these cases students must have their readings done and be prepared to actively participate in the session. Some workshops will include worksheets/ exercises to be completed in class. While ungraded, these must demonstrate students' evolving understanding of the topic.

Writing

Writing is an essential part of this class and will be graded.

Registrar-Scheduled Final Exam – YES

This exam will be closed book.

Note: It is the student's responsibility to keep a copy of or any relevant documentation regarding each submitted assignment.

Please hand in your assignments directly to your instructor. If this is not possible, you can use the drop box outside of AB 608. Assignments that are put into the drop box will be date-stamped and placed in the instructor's mailbox.

Late Assignment Policy

Assignments submitted after the deadline will be penalized with the loss of a letter grade (e.g.: A- to B+) for each day that they are late.

Additional Information

Students may be required to attend an off-campus event during class time and may be responsible for transportation and entrance fees.

Course Activities

Week	Topic
1	Introduction
2	History and Uses of Collections
3	Collections Management
4	Conservation and Museum Ethics
5	Repatriation
6	Block Week (no classes)

7	Indigenous Perspectives
8	Introduction to Exhibitions
9	Politics of Display
10	Exhibitions and Controversy
11	Artists and Museums
12	Community Engagement
13	Curating Now
14	Review

**A detailed outline with readings will be available for the first class.

Grading Method/Grading Scale:

Percentage	Grade	G.P.V.	Grade Definition
96-100	A+	4.0	Outstanding
90-95	A	4.0	Excellent-superior performance, showing comprehensive understanding of subject matter.
85-89	A-	3.7	
80-84	B+	3.3	
75-79	B	3.0	Good – clearly above average performance with knowledge of subject matter generally complete.
70-74	B-	2.7	
65-69	C+	2.3	
60-64	C	2.0	Satisfactory – basic understanding of the subject matter.
55-59	C-	1.7	
53-54	D+	1.3	
50-52	D	1.0	Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject.
0-49	F	0	Fail – unsatisfactory performance or failure to meet course requirements.

Internet and Electronic Communication Device Information

Electronic devices may be used unless disruptive to the class. Recording devices may only be used with the permission of the instructor.

Academic Accommodation

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (S.A.S.); S.A.S. will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf

Academic Standing

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/f.html>

Deferral of Exams/Term work

It is possible to request a deferral of term work or final examination(s) for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with Enrolment Services if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.

For more information go to http://www.ucalgary.ca/registrar/deferred_final

F.O.I.P.

For more information go to <http://www.ucalgary.ca/secretariat/privacy>

Writing/Plagiarism

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, members of faculty can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Support Services can be utilized by all undergraduate and graduate students who feel they require further assistance.

For more information go to <http://www.ucalgary.ca/ssc/writing-support> or <http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. Visual art projects submitted for course credit must be produced by the student specifically for this class. Students must not submit projects if credit has or will be provided for it in another class. This includes re-worked assignments from previous or concurrent courses, unless permission is provided in writing by the instructor. Additionally, the student is asked to be mindful of using visual sources from the internet, ensuring that that material is not derived from any on-line or other available source, and that appropriate copyright permission is granted, when required.

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/k-2-1.html>

Student Misconduct

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/k.html>

Student Union

For more information go to <http://www.su.ucalgary.ca/>

Student Ombudsman

For more information go to <http://www.ucalgary.ca/provost/students/ombuds>

Lockers

The Art Building lockers are administered through the Student's Union's used bookstore, Bound and Copied. Lockers are rented on a first come, first served basis. Due to the shortage of lockers, and the high demand, students cannot hold more than one locker at a time. All of the details on renting a locker and your responsibilities can be found on the Locker Rental Agreement at

https://www.su.ucalgary.ca/wp-content/uploads/2014/08/locker_rental_agreement_2010.pdf

Lockers for all sessions can be rented through my.ucalgary.ca. Once you're in the Student Centre, click on **Other Academic Services** and choose **Locker Reservation**.

Lockers must be vacated by the end of term.

For more information go to <http://www.su.ucalgary.ca/>

Ethics

Whenever you perform research with human participants (i.e., surveys, interviews or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your research plans and supervise your research.

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/e-5.html>

or

<https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb>

Campus Security/Safewalk

Call 220-5333 anytime. Help phones are located throughout campus, parking lots and elevators; they connect directly to Campus Security - in case of emergency, press the red button.

For more information go to <http://www.ucalgary.ca/security/safewalk>

Emergency Evacuation

For more information go to <http://www.ucalgary.ca/emergencyplan/assemblypoints>

Faculty of Arts Program Advising and Student Information Resources

Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Stop by SS102, call us at 220-3580 or email us at ascarts@ucalgary.ca or artsads@ucalgary.ca. You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre at 220-5881 or visit them on the 3rd floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 210-ROCK [7625] or visit them at the MacKimmie Library Block.