UNIVERSITY OF CALGARY  
DEPARTMENT OF ART

UNDERGRADUATE COURSE OUTLINE

Art (ART) 331 L01  
2D Digital Imaging  
Fall 2020  
T, Th 2:00-4:45; AB 659  
Format: Blended delivery

Lecture / Question period: 2:00-4:45  
Full class assignment via ZOOM every second week on Tuesday  

Computer Lab:  
It is your choice whether you work on campus or off campus. There are strict requirements for masking and physical distancing while working in the lab.  
On Tuesday and Thursdays when there is no lecture, the class will be divided into two periods where half the class participates for the first half of the session and half the class participates for the second half of the session.  
Group 1 (people with last names beginning with A to H) 2:00 – 3:15  
Group 2 (people with last names beginning with I to Z) 3:30 – 4:45  
The ventilation system will clean the air between group sessions (3:15 – 3:30)  

On Thursdays, the professor will alternate between being online on Zoom waiting for questions or in class.  
On alternate Tuesdays, there will be an online critique for each group. Be prepared to share your screen to show your work in progress.  
Together at mid-term we will evaluate and adjust this blended process for effectiveness.

Instructor: JERRY HUSHLAK  
Office Location: AB 726  
Office Phone: N.A.  
E-Mail: hushlak@ucalgary.ca  
Office Hours: via email or ZOOM

Course Description  
Electronic visualization involving computer applications in artistic practice.

Course Hours: 3 units; H (3-3)

Prerequisite(s)  
Art 235

Objectives of the Course  
Upon completion of this course the student will have a working understanding of both pictorial organization and conceptual applications of computers and their application to art. Short projects will be assigned to serve as models for students to gain visual awareness through the use of the computer.

Textbooks and Readings  
N/A

Assignments Due and Evaluation  
A new assignment will be given every two weeks.
At midterm the assignment marks are averaged for the mid-term mark. The mid-term mark is 45% of the total mark.

At term end, the assignment marks for the second half of the course are averaged and are 45% of the total mark.

| Assignment One | Sept 22 | 15% |
| Assignment Two | Oct 6   | 15% |
| Assignment Three | Oct 20 | 15% |

Midterms marks Within one week of Oct 20

| Assignment Four | Nov 3 | 15% |
| Assignment Five | Nov 24 | 15% |
| Assignment Six | Dec 8 | 15% |

Participation 10%

(Attendance and engagement in all class activities will build a ZOOM community based on participation. Effective use of designated research periods, constructive and intelligent contributions towards critical discussions, and collaborative working sensibility are essential components for this class.)

Students are required to complete all assignments to pass the course. Missed submissions will result in the student failing the course.

Students do not have to receive a passing grade on any particular component in order to pass the course

Each assignment mark will be broken down into 3 components – T.C.P. (technique, creativity, problem-solving)

Please hand in your assignments electronically directly to your instructor’s lab folder labeled Art 331. Within the instructor’s folder you will find a folder with your name. Please label your assignments using your last name first, the name and order of the assignment(s) within each two week module, and the date.

Assignments are due by midnight of the due date.

Writing
No portion of the evaluation is dedicated to grading of student writing, however, written support documents for each individual assignment will be required.

Registrar-Scheduled Final Exam – NO

Note: It is the student’s responsibility to keep a copy of or any relevant documentation regarding each submitted assignment.

Late Assignment Policy

Late assignments will not be accepted without a doctor’s note.

Additional Information
Each student will require an external hard drive or a large USB stick and access to a computer. Computer screen desktops are communal and it is not wise to leave your drawings on the desktop.

**Course Activities**

None

**Grading Method/Grading Scale:**

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
<th>G.P.V.</th>
<th>Grade Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>96-100</td>
<td>A+</td>
<td>4.0</td>
<td>Outstanding</td>
</tr>
<tr>
<td>90-95</td>
<td>A</td>
<td>4.0</td>
<td>Excellent-superior performance, showing comprehensive understanding of subject matter.</td>
</tr>
<tr>
<td>85-89</td>
<td>A-</td>
<td>3.7</td>
<td></td>
</tr>
<tr>
<td>80-84</td>
<td>B+</td>
<td>3.3</td>
<td></td>
</tr>
<tr>
<td>75-79</td>
<td>B</td>
<td>3.0</td>
<td>Good – clearly above average performance with knowledge of subject matter generally complete.</td>
</tr>
<tr>
<td>70-74</td>
<td>B-</td>
<td>2.7</td>
<td></td>
</tr>
<tr>
<td>65-69</td>
<td>C+</td>
<td>2.3</td>
<td></td>
</tr>
<tr>
<td>60-64</td>
<td>C</td>
<td>2.0</td>
<td>Satisfactory – basic understanding of the subject matter.</td>
</tr>
<tr>
<td>55-59</td>
<td>C-</td>
<td>1.7</td>
<td></td>
</tr>
<tr>
<td>53-54</td>
<td>D+</td>
<td>1.3</td>
<td></td>
</tr>
<tr>
<td>50-52</td>
<td>D</td>
<td>1.0</td>
<td>Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject.</td>
</tr>
<tr>
<td>0-49</td>
<td>F</td>
<td>0</td>
<td>Fail – unsatisfactory performance or failure to meet course requirements.</td>
</tr>
</tbody>
</table>

**Internet and Electronic Communication Device Information**

**Technology Requirements for Students Taking Online, Remote and Blended Courses**

Please review the information regarding technological requirements for online courses here https://elearn.ucalgary.ca/technology-requirements-for-students/

**Portfolios and Assignments**

The Department of Art will not assume responsibility for lost work left on the desktop or course work given to instructors for grading. It is important that you backup every assignment you complete.

**Studio Procedures**

There is a maximum of 8 students in the computer lab at any time. Students are required to wear masks while in the lab.

Students will have to respect Covid-19 specific procedures pertaining to the lab location. These include circulation patterns, user policy, distancing and keeping the lab space clean and tidy.

In addition, students and instructors are expected to follow physical distancing regulations in order to comply with the University’s Covid-19 Re-Entry Protocols. For more information, please refer to the
following website.

**Academic Accommodations**

The student accommodation policy can be found at [ucalgary.ca/access/accommodations/policy](https://ucalgary.ca/access/accommodations/policy).

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities [ucalgary.ca/policies/files/policies/student-accommodation-policy](https://ucalgary.ca/policies/files/policies/student-accommodation-policy).

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

**Academic Standing**

For more information go to [http://www.ucalgary.ca/pubs/calendar/current/f.html](http://www.ucalgary.ca/pubs/calendar/current/f.html)

**Deferral of Exams/Term work**

It is possible to request a deferral of term work or final examination(s) for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with Enrolment Services if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.

For more information about deferring a final exam go to [https://www.ucalgary.ca/registrar/exams/deferred-exams](https://www.ucalgary.ca/registrar/exams/deferred-exams)

For more information about deferral of term work go to [http://www.ucalgary.ca/pubs/calendar/current/g-7.html](http://www.ucalgary.ca/pubs/calendar/current/g-7.html)

**F.O.I.P.**

For more information go to [https://www.ucalgary.ca/legalservices/foip](https://www.ucalgary.ca/legalservices/foip)

**Writing/Plagiarism**

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, members of faculty can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Support Services can be utilized by all undergraduate and graduate students who feel they require further assistance.

For more information go to [http://www.ucalgary.ca/ssc/writing-support](http://www.ucalgary.ca/ssc/writing-support)
or
[http://www.ucalgary.ca/pubs/calendar/current/e-2.html](http://www.ucalgary.ca/pubs/calendar/current/e-2.html)

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. Visual art projects submitted for course credit must be produced by the
student specifically for this class. Students must not submit projects if credit has or will be provided for it in another class. This includes re-worked assignments from previous or concurrent courses, unless permission is provided in writing by the instructor. Additionally, the student is asked to be mindful of using visual sources from the internet, ensuring that that material is not derived from any on-line or other available source, and that appropriate copyright permission is granted, when required.

**Campus Mental Health Resources**

**SU Wellness Centre** and the **Campus Mental Health Strategy**

**Campus Security/Safewalk**

Call 220-5333 anytime. Help phones are located throughout campus, parking lots and elevators; they connect directly to Campus Security - in case of emergency, press the red button.

For more information go to [http://www.ucalgary.ca/security/safewalk](http://www.ucalgary.ca/security/safewalk)

**Emergency Evacuation**

For more information go to [http://www.ucalgary.ca/emergencyplan/assemblypoints](http://www.ucalgary.ca/emergencyplan/assemblypoints)

**Ethics**

Whenever you perform research with human participants (i.e., surveys, interviews or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your research plans and supervise your research.

For more information go to [http://www.ucalgary.ca/pubs/calendar/current/e-5.html](http://www.ucalgary.ca/pubs/calendar/current/e-5.html) or [https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb](https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb)

**Instructor Intellectual Property and Copyright Legislation**

Course materials created by the instructor (including course outlines, presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the same course section and term may be allowed under fair dealing. Check with the instructor if you have any questions about sharing materials with classmates.

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright ([www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf](http://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf)) and requirements of the copyright act ([https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html](https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html)) to ensure they are aware of the consequences of unauthorized sharing of course materials (including instructor notes, electronic versions of textbooks, etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

**Lockers**

N.A.

**Student Misconduct**

For more information go to [http://www.ucalgary.ca/pubs/calendar/current/k.html](http://www.ucalgary.ca/pubs/calendar/current/k.html)

**Student Ombudsman**

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For more information go to http://www.ucalgary.ca/provost/students/ombuds

Student Union

For more information go to http://www.su.ucalgary.ca/

Faculty of Arts Program Advising and Student Information Resources

Have a question but not sure where to start? The Arts Students’ Centre is your information resource for everything in the Faculty of Arts. Call us at 220-3580 or email us at ascarts@ucalgary.ca. You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre at 220-5881.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 210-ROCK [7625].