



UNIVERSITY OF
CALGARY

UNIVERSITY OF CALGARY
FACULTY OF ARTS
DEPARTMENT OF ART AND ART HISTORY
ART 235 Introduction to photography and digital imaging
Spring Semester 2023

Course Delivery Format:	In person
Instructor: Office: Email: Office Hours: TA Name and Email:	Saeed Abdollahi Alavijeh AB 687 saeed.abdollahialavi@ucalgary.ca (preferred method of contact) Online via Zoom, by appointment -----
Day(s), time(s) and location of class:	Tuesday and Thursday / 9:00 – 15:45 SS 018
Course description:	An introductory course in current photographic methods, including digital photography, digital image processing and the presentation of photographs.
Prerequisites and/or co-requisites:	N/A
Course Objectives:	Students enrolled in ART 235 will develop both technical and conceptual knowledge. At the conclusion of the term successful students will be familiar with the rudiments of digital photography and will have an understanding of the technical skills necessary to produce photographic images. In addition, the students will be introduced to post-processing, and develop basic photo editing skills in Photoshop. Students will gain an understanding of the expressive potential of the photographic medium.
Required Textbooks of Readings:	Barbara London and Jim Stone, <i>A Short Course in Photography: Digital</i> , Fourth Edition.
Course Schedule:	Introduction to the class, syllabus review, student introductions Orientation to lab rules and regulations; setting up your workflow Assignment: Read your camera's manual and familiarize yourself with your camera's controls
Thursday May 4th:	
Tuesday May 9th:	Lecture: Seeing like a human, seeing like a camera, seeing like a photographer READING: Barbara London and Jim Stone, <i>A Short Course in Photography: Digital</i> , Fourth Edition Chapter 1-3 Lab: Work on Assignment #1 Rule of composition
Thursday May 11st:	Assignment #1 due Critique and discussion Lecture: Digital Photography Basics, Technology and Practices The Camera and its use; file transfers, Digital Workflow Principles READING: Barbara London and Jim Stone, <i>A Short Course in Photography: Digital</i> , Fourth Edition Chapters 4-5; 7 Lab: Work on Assignment #2 Using the Lens
Tuesday May 16th:	Assignment #2: Using the Lens due Critique and discussion READING: Barbara London and Jim Stone, <i>A Short Course in Photography: Digital</i> , Fourth Edition Chapter 2 (review); 8

	Lighting demo and Lab: Work on Assignment #3 Using Light
Thursday May 18th:	Assignment #3: Using Light due Critique and discussion READING: Barbara London and Jim Stone, A Short Course in Photography: Digital, Fourth Edition Chapter 9 Lab: Work on Assignment #4 Perspective
Tuesday May 23rd:	Assignment #4: Perspective due Critique and discussion Lab: Work on Assignment #5 Using the Frame
Thursday May 25th:	Assignment #5: Using the Frame due Critique and discussion Lab: Work on Assignment #6 Working the Subject
Tuesday May 30th:	Assignment 6 Working the Subject due Critique and discussion Lab: Work on assignment #7: Report on photographers
Thursday June 1st:	Quiz Lecture: Final project planning Discussion: proposals and plans for final project
Tuesday June 6th:	Assignment #7: Reports on photographers Lab: Work on Final Project/Consultations
Thursday June 8th:	Work on Final Project
Tuesday June 13th:	Work on Final Project Files uploaded for editing and sequencing
Thursday June 15th:	Final Presentation Critique and discussion

Assignments & Evaluation

Assignment	Due Date	Worth
1- Rule of Composition	Thursday May 11 th	10%
2- Using the Lens	Tuesday May 16 th	10%
3- Using Light	Thursday May 18 th	10%
4- Perspective	Thursday May 23 rd	10%
5- Using the Frame	Tuesday May 25 th	10%
6- Working the subject	Tuesday May 30 th	10%
QUIZ	Thursday June 1 st	10%
7- Report on the photographers	Tuesday June 6 th	10%
Final Project	Thursday June 15 th	20%
TOTAL POSSIBLE	-	100%

Assessment expectations:	<p><u>Guidelines for Submitting Assignments:</u> All course work must be submitted in order to pass the course. A passing grade on any particular component of a course is not essential for students to pass the course as a whole.</p> <p><u>Missed or Late Assignments:</u> All work must be complete and ready for discussion on due dates. Assignments will be graded down by one-third of a letter grade each day it is late.</p> <p><u>Expectations for Writing:</u> Written work will be evaluated according to the following criteria:</p> <ul style="list-style-type: none"> • Depth • Clarity • Coherent logic and rationale • Written mechanics (spelling, grammar, punctuation)
Additional Costs and Information:	Students must have regular access to a digital SLR camera for the entire semester. Access to a flash unit is also recommended. You will need to back up your work in a location other than the lab—one full back up is required, two are recommended. Purchasing an external backup device or storing work on a cloud-based server (or both) are appropriate strategies for saving and archiving your work.
Portfolios and Assignments:	The Dept of Art and Art History will not assume responsibility for lost or stolen portfolios or course work given to instructors for grading.

Other Important Dates

Last day to drop course without financial penalty	Monday, May 9
End of refund period	Monday, May 9
Last day to add/swap course	Monday, May 9
Tuition and fee payment deadline	Wednesday, May 11
Last day to withdraw from course	Thursday, June 16

Grading Method and Grading Scale

Percentage	Grade	G.P.V.	Grade Definition
96-100	A+	4.0	Outstanding
90-95	A	4.0	Excellent-superior performance, showing comprehensive understanding of subject matter.
85-89	A-	3.7	
80-84	B+	3.3	
75-79	B	3.0	Good – clearly above average performance with knowledge of subject matter generally complete.
70-74	B-	2.7	
65-69	C+	2.3	
60-64	C	2.0	Satisfactory – basic understanding of the subject matter.
55-59	C-	1.7	
53-54	D+	1.3	

50-52	D	1.0	Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject.
0-49	F	0	Fail – unsatisfactory performance or failure to meet course requirements.

Learning Technologies and Requirements:	<p>There is a D2L site for this course which contains required readings and other relevant class resources and materials (d2l.ucalgary.ca).</p> <p>To successfully engage in their learning experiences at the University of Calgary, students taking online, remote, and blended courses are required to have reliable access to the following technology:</p> <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates • A current and updated web browser • Webcam (built-in or external) • Microphone and speaker (built-in or external) or headset with microphone • Current antivirus and/or firewall software enabled • Broadband internet connection
Campus Mental Health Resources:	<p>and the Campus Mental Health Strategy</p> <p>Counselling and mental health support services are offered through Student Wellness Services. During COVID-19, you can access counselling services remotely via Skype for Business, Microsoft Teams and telephone. Single Session Counselling appointments are available on a bookable basis. Book an appointment online or call 403-210-9355. For access to mental health support, email sar@ucalgary.ca. If you are a student in immediate distress, please contact the centre’s after-hours partners:</p> <p>The Distress Centre:</p> <ul style="list-style-type: none"> • Call 403-266-4357, available 24/7. • Visit the Distress Centre website to access online chat from 3–10 p.m. on weekdays and 12–10 p.m. on weekends. <p>For additional crisis support from Wood’s Homes Community Support Team:</p> <ul style="list-style-type: none"> • Call 403-299-9699 or 1-800-563-6106, available 24/7. • Text 587-315-5000 between 9 a.m. and 10 p.m. • Visit Wood’s Homes website for live chat between 9 a.m. - 10 p.m.
Academic Standing:	For more information go to http://www.ucalgary.ca/pubs/calendar/current/f.html
Academic Accommodation:	<p>It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.</p>

	<p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/</p>
Academic integrity, plagiarism:	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For more information go to http://www.ucalgary.ca/pubs/calendar/current/k.html or http://www.ucalgary.ca/pubs/calendar/current/e-2.html Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity</p>
Internet and electronic communication device:	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time.</p> <p>Students are responsible for being aware of the University's Internet and email use policy, which can be found at https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf</p>
Deferral of Term work and exams	<p>For more information about deferring a final exam go to https://www.ucalgary.ca/registrar/exams/deferred-exams</p> <p>For more information about deferral of term work go to http://www.ucalgary.ca/pubs/calendar/current/g-7.html https://www.ucalgary.ca/live-uc-ucalgary-site/sites/default/files/teams/14/deferred_termwork-feb-2020_revised.pdf</p>
Intellectual Property & Copyright:	<p>All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorized sharing of course materials (including presentations, textbooks, posted notes, labs, case studies, assignments, and exams).</p> <p>Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html</p>
Freedom of Information and Protection of Privacy:	<p>Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.</p> <p>For more information go to https://www.ucalgary.ca/registrar/student-centre/privacy-policy</p>
Ethics	<p>Whenever you perform research with human participants (i.e., surveys, interviews, or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your</p>

	<p>research plans and supervise your research.</p> <p>For more information go to http://www.ucalgary.ca/pubs/calendar/current/e-5.html or https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb</p>
Additional Student Support:	<p>Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines</p>
Models:	
Studio Procedures:	<p>Please view current updates from RISK and the Covidsafe page links to information on rapid testing, masking rules, vaccination regulations and documentation as well as a FAQs page, which must all be followed while in Studios.</p> <p>https://www.ucalgary.ca/risk/emergency-management/covid-19-response https://www.ucalgary.ca/risk/emergency-management/covid-19-response/covidsafe-campus</p>
Emergency Evacuation:	<p>For more information go to https://www.ucalgary.ca/risk/emergency-management/evac-drills-assembly-points/assembly-points</p>
Arts Students' Centre Program Advising:	<p>Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Call us at 403-220-3580 or email us at ascarts@ucalgary.ca.</p> <p>You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns.</p>
Faculty of Graduate Studies:	<p>For graduate studies email: graduate@ucalgary.ca or call 403 220 4938. Visit the Faculty of Graduate Studies for more details: https://grad.ucalgary.ca/</p>